

**SHAHEED NIRMAL MAHTO MEDICAL COLLEGE, DHANBAD**

(A State Government Institute under the Govt. of Jharkhand)

**GUIDELINES FOR THE CANDIDATES TAKING ADMISSION IN MBBS COURSES.**

- Candidates coming for admission under All India Quota (AIQ) **MUST** report at the Student Section Ground Floor Administrative Building, SNMMC Campus.
- Candidates coming for admission under State Quota (JCECEB, RANCHI) **MUST** report at the Student Section Ground Floor Administrative Building, SNMMC Campus.
- Candidates **MUST** duly fill all the Forms/Affidavits/Bonds supplied to them by the authorized staffs of the institution.
- Candidates **MUST** submit the following documents **IN ORIGINAL** to the Reporting Officials for Verification:
  1. Matric/Class 10<sup>th</sup>/Equivalent Examination Admit Card
  2. Matric/Class 10<sup>th</sup>/Equivalent Examination Mark Sheet
  3. Matric/Class 10<sup>th</sup>/Equivalent Examination Passing Certificate
  4. I.Sc/ class 12<sup>th</sup>/Equivalent Examination Admit Card
  5. I.Sc/ class 12<sup>th</sup>/Equivalent Examination Mark Sheet
  6. I.Sc/ class 12<sup>th</sup>/Equivalent Examination Passing Certificate
  7. College/School Leaving Certificate (CLC/SLC)
  8. Character Certificate
  9. Migration Certificate
  10. Residential Certificate in prescribed format (in state format for state quota)
  11. Cast/EWS Certificate (if applicable) in prescribed format (in state format for state quota)
  12. PWD certificate (if applicable) in prescribed format from designated centers
  13. NEET UG Admit Card
  14. NEET UG Score Card
  15. NEET UG Allotment Letter
  16. Rank Letter/Allotment Letter issued by JCECE Board (for state quota candidates)
  17. Copy of self-attested Aadhar Card of the candidates
  18. Online Anti-ragging undertaking (by candidates and Parents/Guardian) [visit the website <https://antiragging.in>]
  19. Provisional relieving letter (for a candidate provisionally admitted in a college under AIQ and is upgraded)
  20. 10 recent passport size photographs
- All the above documents **WILL REMAIN SUBMITTED** in the **STUDENT SECTION** until he/she completes the course OR upgraded to some other Colleges/Institution in subsequent round of counselling.
- Scheme of the counselling will be **STRICTLY** as per the guidelines of the counselling authorities i.e. Medical Counselling Committee (MCC) & JCECE Board Ranchi.
- Candidates **MUST** follow the rules and regulations laid by the counselling authorities.
- Candidates **MUST** abide by the latest and updated counselling schedule of MCC & JCECE board and they **MUST** adhere to the timeline mentioned for different activities.
- Candidates are advised to visit at <https://mcc.nic.in> and <https://jceceb.jharkhand.gov.in> frequently for any change in the counselling schedule or any latest update in the rules and regulations of the counselling process.
- All Payments **MUST** be made Online/Demand Draft drawn in favor of **“Principal, Shaheed Nirmal Mahto Medical College, Dhanbad”** (for Girls- 2500/- for Boys- 8500/-)

- In case of upgradation in the next round of counselling only 1000/- from Admission Fees will be refunded. For getting the refund an application along with the ORIGINAL Fee Receipt MUST be submitted to the account section furnishing Bank Account details of the candidate.
- In case of resignation from the institute, **NO FEE** will be refunded.
- **Beware of any fraudulent person or agency who may pose false claim or may ask for bribe regarding the counselling or admission process. Any such suspicious activity MUST immediately be brought to the notice of the members of the Counselling Committee. For any monetary loss or loss of any document as a consequence of such mishap with anyone, SNMMC administration and Counselling Committee will not be responsible.**
- Parents/Guardians are **NOT ALLOWED** to accompany their wards to the Admission Arena.
- Candidates/Parents/Guardians **MUST** follow the discipline and they **MUST** wait till their turn comes.
- Any breach of rules and regulations may attract serious disciplinary actions.
- Any dispute or doubt will be resolved by the officials of the Institutional Counselling Committee (ICC) as per the guidelines received from the Principal, SNMMC, Dhanbad.

  
 Admission I/c,  
 MBBS Course SNMMC, Dhanbad.

  
 Principal  
 SNMMC, Dhanbad.